

Kelly McPartlin

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Principal,

Dear Ms. [REDACTED]:

I am very excited to apply for the Library Media Specialist positions in North Kingstown. My passion, knowledge, and skills in library services make me a very strong candidate for one of these positions. This May, I will earn a Master's of Library and Information Studies from the University of Rhode Island with a focus on School Library Media. I have blended my information technology background, work history, my passion for fostering student learning, and my knowledge to become a successful school librarian.

Through my practicum at Lippitt and Warwick Neck Elementary schools, in Warwick, and my position as a Librarian/Technology Specialist at Prout, I taught a series of successful digital citizenship lessons, fostered positive relationships with teachers, employed social and emotional learning with students, and re-organized and updated the materials and library space at Prout. I also collaborated with teachers and administrators to inventory resources and make them more accessible to the students and teachers by creating and maintaining a library website of resources. I encouraged a love for reading by creating book displays and leading an effort to encourage students to participate in reading and voting in the Rhode Island Teen Book Award program. These changes transformed the school library into a bright, updated, welcoming space for students to learn. While teaching a Web Design class, I incorporated valuable research skills students will use throughout their educational experiences, such as ethical and responsible use of creative works and information organization.

Through substituting within North Kingstown schools (2016-2018), and volunteering for various initiatives, projects, events, and roles at the elementary level for the past nine years, I have garnered very high regard for the teachers, staff, students, and schools of North Kingstown. I am enthusiastic to incorporate fresh, technologically-savvy ideas directly into the school library and school environment.

My strong sense of initiative and work ethic, attention to detail, and excellent communication skills, coupled with my education and technology background, make me the ideal candidate as a school library media specialist in the North Kingstown school department. I would be delighted and welcome the opportunity to speak with you about how I can contribute to your school.

Sincerely,

Kelly R. McPartlin

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